

WOOPLAW COMMUNITY WOODLAND A.G.M. 2015



Minutes of Meeting 26th February 2015 7.30pm at Lauderdale Hotel, Lauder

Present: Dave Donnelly – chair, James Collin – Treasurer, Bob Fleet – Sec, + 10 other members
Apologies: Will Finlayson, Brian Cassie, Keith Wintrup, Steve Tremble, Patrick Rainer, Donald McPhillimy

1. Minutes of the 2014 AGM

These were approved. Eoin Cox approved; James Collin seconded

2. Annual Report 2013-2014

Document tabled and presented to the meeting by the Directors: William (Dave) Donnelly, Robert Fleet, James Collin. Report accepted and will be sent to the charity regulator OSCR.

3. Financial Report 2013-2014

Document tabled and presented to the meeting by the Treasurer, James Collin.

Points of note:

- The accounts have been inspected and signed off by an independent reviewer, Fraser Simm. They will be submitted to OSCR at the end of May.
- Membership revenue is reduced.
- There have been 2 significant grant awards from the Community Woodland Association and the Forestry Commission.
- There is an annual award of £450 for path maintenance from the local authority channelled through Stow Community Council.
- The current method of accounting will be changed from profit and loss to accrued accounting. This is to comply with the legal requirements of being a charitable company.

4. Newsletter and Website

MEMBERSHIP CONTACTS: There is now a 'master list' of all members on a spreadsheet, compiled by Eoin Cox from existing lists and from the names stored through the website. Facebook contacts have not been included. There are about 500 names but it is believed that the majority are not paying subscriptions. It was agreed:

- an amnesty be declared on all subscriptions not paid to date.
- All members will now be contacted and asked to subscribe for 2015 (£5 individual; £10 for a household).
- On receipt of the subscription, members will be given a unique membership number.
- All bookings will have to be done by a subscribed member

ACTION: Eoin Cox to send out subscription request letter

NEWSLETTER:

Newsletter to be published middle of each month

ACTION: Dave Donnelly to be editor

ACTION: All members and Wardens agreed to supply content for the newsletter

WEBSITE:

It was agreed that the website needed tidying up and the design needed freshening.

ACTION: Dave Donnelly to request help from web master Marcus Naylor about updating the Wordpress version and some additional add ons.

5. Election of Officers, Directors and Trustees

Position	Nominee	Proposed	Seconded
Chair	Dave Donnelly	E. Cox	J. Collin
Secretary	Robert Fleet	A. Fox	S. Baker
Treasurer	James Collin	D. Donnelly	R. Fleet
Membership Secretary	Eoin Cox	D. Donnelly	S. Baker
Events Secretary	Anna Craigen	D. Donnelly	S. Baker
Minute Secretary	Alan Fox	W. Ball	E. Cox
Newsletter Editor	Dave Donnelly		
Company Secretary	James Collin	E. Cox	A. Fox
Company Director/ Trustee	Dave Donnelly	R. Fleet	A. Craigen
Company Director/ Trustee	Ann Craigen	J. Collin	E. Cox
Company Director/ Trustee	Robert Fleet	E. Cox	D. Donnelly

6. A.O.C.B.

- Dave Donnelly agreed to notify Wardens of forthcoming meetings
- The updating of banking arrangements is being handled inefficiently by Bank of Scotland. The Treasurer is chasing up.
- USE OF RESERVES

It was proposed that some part of the reserves should be used to purchase a second-hand tractor with a winch and grass cutting machinery. The bulk of the reserves (c. £7,000) has been earmarked for the purchase of a strip of land to join Big Wood with Gullet Wood. However, it is unlikely that either of the two landowners concerned would be willing to sell this land in the near future. It was therefore decided that should it be confirmed that neither landowner is willing to sell, the sum of £1,000 should be released for buying a tractor. Proposed by R. Fleet, seconded by A. Bruce.

ACTION: R. Fleet and A. Craigen to visit landowners and ask for definite answer as to whether they would sell the land or not. If the land will not be sold, then **D. Donnelly** to arrange for purchase of appropriate machinery.

Annual General Meeting closed: c.9 pm